

## MINI DAY at BROOKLANDS MUSEUM 2020 RESERVED SPACE & ADVANCED TICKET APPLICATION FORM

Contact details (please PRINT):

Club Name: \_\_\_\_\_

Club Contact Name: \_\_\_\_\_

Number of spaces to be reserved (MINIMUM of 9). Tickets must be purchased in advance for all reserved spaces.

NUMBER OF VEHICLE SPACES TO BE RESERVED: \_\_\_\_\_

Please indicate if you are planning to bring a club gazebo: 1 only 3m x 3m Gazebo:

YES  NO

Please list all BTM members & their membership numbers if they are to be included in your group booking. (We need this information to supply your entry passes)

Club Contact Address: (please print) \_\_\_\_\_

Post Code: \_\_\_\_\_ Tel: \_\_\_\_\_

Email: \_\_\_\_\_

Please send me the following discounted entry tickets for the above event:

### Tickets

	Total
___ Adult tickets @ £14.50	£___:_____
___ Senior tickets @ £13. 50	£___:_____
___ Children's tickets (5 to 16) @ £8.00	£___:_____
___ Family ticket (1 Adult & up to 3 Children) @ 26.25	£_____
___ Family ticket (2 Adults & 3 Children) @ £42.55	£___:_____
Plus postage to be added to your total	£2:50
<b>Total Payable:</b>	£___:_____

Please note the closing date for applications is **MONDAY 2nd MARCH 2020**, to ensure sufficient time for the despatch and receipt of tickets.

If paying by cheque, please enclose it with this form making it payable to BROOKLANDS MUSEUM TRUST LTD.

Credit Card: **VISA MASTERCARD BARCLAYCARD** (please circle)

Card No: \_\_\_\_\_

Issue (Switch only): \_\_\_\_\_ Valid From: \_\_\_\_\_

Expires: \_\_\_\_\_ Security Number: \_\_\_\_\_

Please return to Events Department, Brooklands Museum, Brooklands Road, Weybridge, Surrey, KT13 0QN by **Monday 2nd MARCH 2020**. We will be unable to fulfil applications or changes made after this date.

## **GROUP VISIT TERMS & CONDITIONS**

1. Once the completed booking form and deposit is received by the Museum, 9 Entry tickets will be provided in advance of the event. All further tickets will need to be purchased in advance, or on the day, unless the attendees are BTM members, in which case normal rules apply. Entry times will be agreed at the time of the booking.
2. All group visits will be static events, with no movement of attending vehicles once parked up. Test Hill ascents, Photoshoots on the Members Banking or around other exhibits must be agreed in advance in writing and will attract extra fees. Details of these are available from the Event Department. Photo shoots with magazines or other media must also be agreed, in writing, in advance.
3. Groups may pre-book to bring their own mini marquees or gazebos, but they must have foot plates and suitable weights. Spikes can be used, but only if situated on a grass area., All displays must be kept within the allocated space and must not obstruct access to any part of the site. No responsibility will be accepted by Brooklands Museum Trust Ltd for the security of any belongings, money or equipment before, during or after the event.
4. No draw or raffle tickets may be sold, or any collections made for charity, except by prior arrangement with the Museum. If these are permitted, then they will only be allowed from within the allocated stand space.
5. Advertising material for your club or group may only be displayed and distributed from within your stand. No flyers or advertising material is to be placed on attending vehicles on the Museum site, or in the adjacent car parks.
6. No loudspeakers, radios or music or any other forms of sound reproduction are permitted, unless agreed in advance and in writing by the Museum.
7. No food or beverages may be sold, or prepared on site, except by Brooklands Museum's catering company. **No camping cooking appliances or barbecues are permitted on the Museum site.**
8. Groups or Clubs have a duty of care to ensure their own health & safety, and also that of members of the public. They are responsible for any and all damage or injury to persons or property caused by them or their stands or any act of omission by them or their members. Reflecting current requirements for major public events, we strongly recommend that groups or clubs be protected by public liability insurance. Whilst the Museum carries cover for incidents arising by actions of the organisers, the Trust does not accept any liability for the actions or otherwise of visiting individuals or organisations and you are therefore strongly recommended to take out adequate insurance cover.
9. Your space is to be left tidy at the end of the day and any rubbish must be disposed of before leaving the site.
10. **No dogs (except Assistance Dogs) are permitted on site or left in vehicles during the visit.** Please ensure your members are aware of this in advance to avoid any problems.
11. Driving of all vehicles is restricted to **5 mph** whilst on the Brooklands Museum site.
12. Brooklands Museum Trust Ltd reserves the right to cancel, curtail or relocate all or part of events at their absolute discretion.
13. Brooklands Museum Trust Ltd reserves the right to refuse access and also the right to require groups or clubs to leave immediately should any of the foregoing terms and conditions not be adhered to.